



APPLICATION FOR EMPLOYMENT

RONALD MCDONALD HOUSE CHARITIES® OF CENTRAL PENNSYLVANIA

745 West Governor Road • Hershey, PA 17033-2304

Phone: 717.533.4001 Website: rmhc-centralpa.org

First Name: _____ MI: _____ Last Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

How did you hear about this position? _____

Position Desired: _____

Date available: _____ Salary Requirements: _____

Emergency Contact: _____ Phone: _____ Relationship: _____

EDUCATION

Name of High School: _____ Diploma: Yes ___ No ___

City: _____ State: _____

College/University/Other:

Name of School: _____ Degree Earned: _____

Major: _____ Minor: _____

EMPLOYMENT HISTORY (Begin with most recent/current)

Employer: _____ City/State: _____

Supervisor: _____ Supervisor Title: _____ Phone: _____

Your Position: _____ Dates of Employment: _____ to _____

Full-Time/Part-Time/Seasonal: _____ Start Salary: _____ End Salary: _____

Reason for leaving: _____

Employer: _____ City/State: _____

Supervisor: _____ Supervisor Title: _____ Phone: _____

Your Position: _____ Dates of Employment: _____ to _____

Full-Time/Part-Time/Seasonal: _____ Start Salary: _____ End Salary: _____

Reason for leaving: _____

Employer: _____ City/State: _____

Supervisor: _____ Supervisor Title: _____ Phone: _____

Your Position: _____ Dates of Employment: _____ to _____

Full-Time/Part-Time/Seasonal: _____ Start Salary: _____ End Salary: _____

Reason for leaving: _____

Employer: _____ City/State: _____
Supervisor: _____ Supervisor Title: _____ Phone: _____
Your Position: _____ Dates of Employment: _____ to _____
Full-Time/Part-Time/Seasonal: _____ Start Salary: _____ End Salary: _____
Reason for leaving: _____

Have you ever been convicted of a felony? Yes: _____ No: _____
If YES, please explain: _____

Do you have any physical limitations or special needs?
Lifting: _____ Bending: _____ Climbing Stairs: _____ Other: _____

Please list any computer or IT programs, software, or systems you are experienced in/are comfortable using:

Have you ever been **employed** by this chapter or any other Ronald McDonald House chapters? Yes: _____ No: _____
If yes, dates: _____ Location: _____

Have you ever **volunteered** for this chapter or any other Ronald McDonald House chapters? Yes: _____ No: _____
If yes, dates: _____ Location: _____

PROFESSIONAL REFERENCES
(Please list three (3) references with phone numbers)

Professional Reference #1:
Name: _____ Title: _____ Phone: _____
Company: _____ Relationship: _____ Years Known: _____

Professional Reference #2:
Name: _____ Title: _____ Phone: _____
Company: _____ Relationship: _____ Years Known: _____

Professional Reference #3:
Name: _____ Title: _____ Phone: _____
Company: _____ Relationship: _____ Years Known: _____

By applying for employment at RMHC of Central PA®, I authorize RMHC of Central PA to contact my references or otherwise validate the information I have shared. I authorize RMHC of Central PA to conduct a child abuse, criminal background, and FBI clearance check. I agree to maintain privacy of any donor, guest, and/or patient information. I certify that all statements on this application are true and complete to the best of my knowledge.

Applicant Signature: _____ Date: _____

Ronald McDonald House Charities® of Central Pennsylvania is an equal opportunity employer and does not discriminate against any employee or applicant based on race, color, gender, national origin, age, religion, disability, veteran's status, or sexual orientation.